

Ms. Connie Baker
Chairman
Nominated by: Southern University

Mr. Michael Brewer
Vice-Chairman
Nominated by: Alexandria Bar
Association



Mr. Charles Harvey
Elected Employee Representative

Ms. Terri Blaisdell
Nominated by Louisiana College

Mr. Donald Collins
Nominated by: LSU of Alexandria

Alexandria Civil Service Commission

City of Alexandria Civil Service Commission Agenda Regular Meeting November 17, 2021 at 4:30 p.m.

City Council Chambers

915 3rd St.

Alexandria, LA 71301

***Precautions required – a mask is required to enter meeting room.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments Announcement
5. Approval of Minutes of Regular Meeting Held October 20, 2021
6. Report on Filling Vacant Positions in Classified Civil Service
 - a. By Civil Service Staff
 - b. By Human Resources
7. Report on Special Assignments of Classified Employees
 - a. Request to Extend Special Assignments
8. Request per Administration, Department, and Civil Service to Reallocate Administrative Secretary, Community Development, to Accounting Technician
9. Request per Administration, Department, and Civil Service to Abolish the Following Unfilled, Obsolete Classification:
 - a. Computer Operator I, Management Information Systems
10. Request per Department to Amend Classification Specifications:
 - a. Water Plant Operator, Water Production
 - b. Electrician, Maintenance of Public Buildings
 - c. Mechanical Systems Technician, Maintenance of Public Buildings
11. Per Rule III § 1.13, Director's Report Regarding Qualification Waivers and Request for Commission Approval for the Following Qualification Waivers:
 - a. Lester Randle, Crew Supervisor, Water Distribution



b. Daniel Dubroc, Equipment Operator III, Water Distribution

12. Director's Report

13. New Business (No action will be taken)

14. Adjourn

“Any classified employee may participate at any meeting that he chooses to do so. Specifically, the right of the classified employee shall not be altered, modified, or limited by any policies or directives of the employee's supervisor, department head, division head, and member of the administration, and/or the Appointing Authority. The classified employee is free to voice any concerns that fall within the jurisdiction of the Commission. However, should the employee wish to lodge a complaint or grievance, he must comply with Rule II § 1.10.” Alexandria Civil Service Rule II § 1.4.