

**AFFIDAVIT CLAIMING  
EXEMPTION FROM LICENSURE**

The undersigned does hereby attest and certify that the following information is true and correct:

I am applying for a building permit from the Parish/City/Town of \_\_\_\_\_  
for proposed construction activities to be performed at that certain parcel of immovable property bearing the municipal  
address of \_\_\_\_\_.

I understand that Louisiana law, R.S. 37:2150-2192, requires that, for this proposed construction activity, the work must  
be performed by a person possessing a contractors license or registration issued by the State Licensing Board for  
Contractors. However, I claim to be exempted from the requirement of having this work performed by a licensed or  
registered contractor based on the following exemption (place an X next to the exemption that you claim to be applicable):

**NEW CONSTRUCTION:**

I will serve as the contractor for the construction of a new home, will maintain the house as my personal residence  
following the issuance of the Certificate of Occupancy, **and:**

\_\_\_\_\_ I have not built another house within the past year.

\_\_\_\_\_ I have had a legal change in marital status within the past year.

\_\_\_\_\_ I have had a change in employment such that the distance between my former home and new place of  
employment is at least fifty (50) miles.

**HOME IMPROVEMENT:**

\_\_\_\_\_ I will serve as the contractor for home improvements to my existing residence, and/or to structures adjacent to my  
residence.

**General Information:**

By signing this form, the homeowner affirms that s/he is pulling the permit for this project as the contractor therefor. S/he  
affirms that s/he will personally reside in the home (for new construction) following the issuance of the Certificate of  
Occupancy for this home, or that s/he currently resides in the residence (for home improvement projects). For new home  
construction, s/he acknowledges that s/he will not be allowed to pull a permit for the construction of another residence  
within one year from the issuance of the Certificate of Occupancy unless his/her legal marital status or employment has  
changed as outlined above, within that year. **S/he acknowledges that s/he will undertake and superintend the  
construction project, and that s/he will be prohibited from hiring an unlicensed subcontractor to superintend,  
manage, provide advice, or otherwise act as a contractor for this project.** It is recommended that the homeowner  
obtain builder's risk, worker's compensation, and liability insurance for this project, in order to be adequately protected in  
the event of an accident or other claim.

A person performing work on an existing residence or adjacent structures, other than the homeowner, must be registered  
as a State Home Improvement Contractor, for work costing \$1,500 to \$75,000. A person performing this work in violation  
of law may be fined up to twenty-five (25%) percent of the cost of the project including labor and materials, be subject to a  
cease and desist order, and/or other penalties as provided by law.

A person constructing a new residence, or performing work on an existing residence or adjacent structures in excess of  
\$75,000, other than the homeowner, must be licensed as a State Residential Building Contractor. A person performing  
this work in violation of law may be fined up to ten (10%) percent of the total cost of the project including labor and  
materials, be subject to a cease and desist order, and/or other penalties as provided by law.

The warranty period provided under the New Home Warranty Act will not begin until the home is sold by the current  
homeowner to a third party (sometimes years later), and the current homeowner may be responsible for any defects in  
construction to the purchaser. The specific provisions of the New Home Warranty Act may be reviewed at  
[www.lslbc.louisiana.gov/public\\_education.htm](http://www.lslbc.louisiana.gov/public_education.htm).

The entire Contractor's Licensing Law, applicable Rules and Regulations, a list of Licensed Contractors, and other  
information may be found on the Louisiana State Licensing Board for Contractors website, at [www.lslbc.louisiana.gov](http://www.lslbc.louisiana.gov).

S/he further understands that the intentional act of submitting false information to a public agency may constitute  
a violation of applicable provisions in the Louisiana Criminal Code, subjecting the person making the false  
statement to imprisonment up to five (5) years, a fine up to \$5,000.00, and/or restitution to the state including  
legal interest. *La. R.S. 14:133.*

Sworn to and subscribed on this date of

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Date